

SMS PAC Meeting minutes
January 14, 2026, 5:30 p.m.
SMS Foods lab

In Attendance:

AJ Neufeld (principal), Dean Hardern (vice-principal), Jessica MacClure (teacher-PAC liaison), Heather Flynn (PAC co-chair), Érica Ruka (PAC co-chair), Amanda Winters, Charissa Martin, Richelle Dorinko (classroom rep), Martha Mazhara, Becky Roman (recorder)

1. **Minutes:** Minutes of December 10, 2025, accepted by consensus.

2. **Principal's report**

- a. Staffing: A teacher returned from maternity leave. This allows for extra time for literacy support, which means all students in grades 5–7 needing literacy support are receiving it. Two EAs have been hired as well.
- b. Safety at the intersection crossings remains a concern.
- c. Two storm days before winter break means the grades 7–8 didn't go to the movie in Winnipeg. The fees paid will be applied to student accounts for future trips.
- d. Grade 8s going to the bio-lab, seeing applied science in action.
- e. Basketball season is starting shortly. Badminton will also be starting shortly.
- f. Grade 5 winter concert is Jan 29, with performances at 2 p.m. and 7 p.m.
- g. Winter activity day will no longer be taking place, as discussed in September 2025. This will be replaced with Days of Wonder (more information to come). Q: Is this on a trial basis? R: No. This will be likely less work for teachers and more accessible for students. There will be opportunity for feedback from the teachers. It will be part of the school day, so the expectation is that participation will be quite high. There will be no cost to students or families. The end of year activity day will remain.
- h. Culture Fest: Érica is organizing some cultural events for the month of February. She needs more help, so the request will be sent out again.
- i. February is also I-love-to-read month. Cornie Rempel will come to read to the grade 5s and 6s.
- j. Beginning to plan for orientation for grade 8s to SRSS. More information will be coming.
- k. Grade 8 farewell venue (Friedensfeld hall) has been booked for \$462.
- l. Elder Viola Plett was in the school again Jan 13. She is doing some circle teaching. She will get into each classroom in the school yet.

3. **Financial report: Amanda Winters**

- a. PAC SCU account balance is \$3,236.61.
- b. Payment for grade 8 farewell venue rental was paid today (\$462).
- c. 50/50 draw on Jan 29. We will also sell tickets 10 for \$10. The fundraiser will go toward the grade 8 venue rental.

4. **Discussion items:**

- a. PAC constitution documents. Four documents distributed: old constitution, the updated constitution, comparison between SMS PAC constitution and Kleefeld school (done by ChapGPT), and Kleefeld school PAC constitution.
Recommendation is that we take our next meeting to discuss changes we may want to make or thoughts we have. **All PAC members would need to review the documents over the next month to come prepared to discuss at the next meeting.**
- b. Accessible play structure: Érica and Heather met with Dean and AJ to go over the status of the project. It's at the point where it's necessary to submit a proposal to HSD. Approval from HSD needs to happen before we can go out and solicit funding. If approved, this will also mean HSD will give \$2,500 toward the project (payable upon completion of the project). AJ will meet with the director of facilities on Friday. Tax receipts can be issued for any donation over \$25.
- c. PAC involvement for upcoming events:
Winter concert Jan 29: volunteers will be needed to help run 50/50.
Days of Wonder: there may be opportunity for community members to bring specialized skills/passions to share.
Staff appreciation in February? March would be better, since there will be snacks provided for the culture fest during February. Let's plan for March 12. Morning works best, since the break is a bit longer.

**5. Next meeting:
Wednesday, February 11, 5:30–6:30 p.m.**

Meeting adjourned at 6:30 p.m.

Action items		
Item	Assignment	Completed?
Review constitutional materials	Everyone	

Future items:

- Constitution
- Clothing drive planning
- PAC open house meeting
- PAC fundraiser (to be held spring 2026)
- Refund policy
- AGM planning for fall 2026