

SMS PAC Meeting  
SMS Staff Room  
Monday January 22nd, 2024

Attendees: Tess, Terra-Lee, Cindi, Lara, Jessica McClure, Karla, Rita, Kelli, Becky, OG  
Regrets: Sarah, Charissa,

1. Principals Report

- a. Activity day on Thurs Feb 1. Very Busy.
- b. PoM fundraiser used to help students be able to participate in Activity Day
- c. Home Ec and Tech Ed Switch next week.
- d. Registering a couple of kids a week. Projected 612 students in Sept.
- e. Everyone comes from Somewhere initiative. Surveyed students in Dec. as to where they come from and what they take pride in about their culture. 46 Countries represented in the school! Daily trivia with different students from different cultures. Draw at the end of the day with submitted answers.
- f. EFFECTIVE FEB 5<sup>TH</sup> – DOORS WILL ONLY BE OPEN TO STUDENTS AT 8:45 AM

2. Financial Report

Balance of \$2903.28

3) Discussion Items

- a) Is someone able to organize the excel sheet of info of those interested in volunteering?
  - i) Emails have been sent to those who expressed interest in being on PAC and for canteen.
    - Excel spreadsheet for volunteers is done. Tess has emailed those who have responded. Lara to take over.

b) PAC fundraiser?

- i) Date would be Beginning of April - so week after spring break this way, we don't interfere with the band fundraiser that is done Feb 1<sup>st</sup>.
- ii) Does anyone have any info since the last meeting.

(1) Kernel's popcorn. P/U in Wpg, sort out and organize.

(2) Purdy's choc \$150/box. 50% profit. Free Shipping. Need to pay upfront.

(3) Stone City Coffee \$5.53/ bag profit. Sells for \$19

(4) Prairie Oils and Vinegars

(5) Utoffia 25% profit – a LOT more work involved. HARD NO

- (6) Lip Balm 40% profit. 4 pk \$36 - \$14.40 profit
- (7) World's Finest. Net profit 40.50, we get 45% of that. Offer a lot of prizes (gift cards). Can return unsold cases. Needs help every day for two weeks. Can possibly train staff to have homerooms help. **GUARANTEED MONEY MAKER!**

iii) Decision was made to do **WORLD'S FINEST**

(1) **APRIL** World's Finest April 29 - May 10.

- (a) Letters go home on April 16<sup>th</sup>.
- (b) Order forms due on the 24<sup>th</sup>.
- (c) Would need help on the 24<sup>th</sup> and 25<sup>th</sup> to get things ready to send out and to sort money and organize chocolates. Use Food's room to stage and store. Now have the option for parents to pay on Parent Portal. Mint Chocs in Nut Free boxes.

(2) Will be Having parents prepay to take a box via parent portal to eliminate the \$\$\$loss.

- (a) Parent Portal struggles of paying for individual kids instead of not having a family account. HSD having conversations about changing how it's done to make it easier for families with multiple children.

c) Supplying snack/meals to staff

i) How does everyone think this went? What needs to change.

- (1) Feedback: No snack happened at staff meeting in Jan. Rita raided canteen. Staff meetings happen first Tuesday of the month. Next staff mtg Feb 6.
- (2) Sign up genius works well to involve parents to help cut costs for PAC.

ii) Pac needs to be careful how much is allotted to food for staff in case of an audit (we could utilize sign up genius to get parents involved)

- (1) Possibility of a e-transfer option set up.
  - (a) Tess talking with Sara (SMS receptionist) about it.
  - (b) Needs more info and investigate it from a division level.

d) Whole staff appreciation idea. May

- i) Chatting with our school secretary she put an idea out there that maybe we could do a whole staff appreciation. Where we put out a sign up genius for parents to sign up to bring things for a continental breakfast one day, Pac supply donuts and coffee one day and a staff potluck style one day where staff does a potluck. Yes Good idea
- ii) What are the thoughts on doing a "dry run" for valentine's day where we do a sign-up genius and parents supply some goodies? YES good Idea

- iii) Staff snack day once a month? Talked about instead of staff meetings.  
Problem is staff who are staying for the meeting need something to tide them over.
- iv) Want to utilize sign up genius to help with staff snacks/staff meetings.
  - a . By utilizing sign up genius this takes the pressure off PAC.

#### 4. PAC CHAIR ROLE

- a. This school year will be my last one as PAC chair so this seat will need filling by June 2024
- b. I will continue in a helper role next year for anyone who takes on the role if needed
- c. I only have one more year with SMS, so I want to make sure this is ready to go before the end of the year.

#### 5. Parent Questions/concerns

- a. What marked impact PAC has on black history month activities in SMS? (food, art, fashion display, biography of great black Canadians, etc)
  - Feb is Black history month. Rita sent link to staff with lots of resources. Morning announcements – have students talk about different information. Talked about at school celebrating diversity matters. Teachers do have things they do with their classes about Black History Month.
  - OG suggests students wear traditional attire, bring flags, parent come in to show traditional food, braid hair, etc. Encourage the black kids to showcase their cultures. Setting up time with Rita to chat.

#### 6. Next meeting: Feb 26<sup>th</sup>