Stonybrook Middle school Parent advisory council
Staff room
Sept 20th, 2022

Attendees: Tess, Jaime, Rita, Terra-Lee, Steph , Brigit, Nancy, Kelly, Marlon, Nomar, Cindi, Wale, Marianne
Regrets: Karla, Jolene

1. AGM

2. Principals Report
    a. Strong connections
        i. Adjusting some targets for where kids are at
        ii. Went quite well this year
        iii. Kids enjoyed the different stations
        iv. School is aware kids are coming with lots of gaps
    b. Social media
        i. Really utilizing the social media platforms and keeping things up to date
        ii. Instagram
        iii. Twitter
        iv. Website -
            i. Knights calendar under athletics has practices and games listed
            ii. Main calendar has up to date school events
        v. SMS PAC now has an email - smspac@hsd.ca
    c. Learning Sprints
        i. Oct 3rd - 3 months blocks to focus on 3 main areas - Reading, writing , and viewing & representing
            i. Tailored to where the student is at in their learning
        ii. Home reading and home path practice to possible begin again
    d. New staff
        i. SMS has seen significant growth this year 60 students above projected numbers - current numbers are at 552
        ii. 2 new teachers hired
        iii. Lisa Desautels moved into guidance counselor role, so another teacher was hired to fill her spot
        iv. Lots of new EA's
    e. Safe schools Advisory is being set up it will consist of an Admin rep, Parent Rep, teacher rep and student rep
        i. They will do something called a safe walk around the school to make sure things are all up to par. Including but not limited to - culture representation, safe building, positive messages
    f. Breakfast and Lunch program supplied by Soups On
    g. SWISS -
        i. Lunch for newcomers
        ii. once every 2 weeks
        iii. Newcomer and friend

3. Executive Roles
    a. Chair - Tess is allowing her name to stand
        i. Chairing meetings, heading things up,
    b. Vice Chair/Co-chair -??
        i. Role to assist and work with the Chair
    c. Treasurer - Steph
        i. Signing authority on bank account, keeper of the financial records
    d. Secretary -??
        i. Taking minutes, typing them out and sending them to Pac members and to Jaime for the website
    e. Expectations of Executives and Roles
        i. To attend monthly meetings (we try to keep meetings between 45 min to 1 hour)
        ii. Help in some capacity with various fundraisers and PAC events
    f. Building update
        i. Gym floor was completely redone (hadn't been redone in many years)
        ii. New HVAC system - completed
        iii. STEAM lab/ Science Lab - on going

4. Financial Report
    a. Balance as of Aug 31st, 2022 - $1731.45

5. Discussion Items
    a. Hot lunch co-ordinator - someone to spear head this to help ensure the smooth running of hot lunch and coordinate volunteers for various hot lunch times
    b. Teacher Liaison
        i. Brigit Krysko
    c. Fundraising
        i. Would like to have something for mid-October
        ii. No peak of the market this year
    d. Building a base for parent volunteers for the various events
        i. Online sign up for parents giving a idea of what roles will be needed
            i. PAC - Fundraising volunteers needed for counting and distributing
            ii. Hot lunch volunteers
            iii. School needs - Parents to help with reading etc.
    a. Band rep? (There are more then 70 students in grade 7 band)
        i. Someone to help Markus and Nancy coordinate fundraisers, boosters, events etc.

6. Canteen/ Hot lunch
    a. Ideas – Pizza 2x per week
    b. Start up
    c. Munch a lunch as a option for parents to order/ pay?
        i. As per the website it is a yearly fee of $300
    d. Possible ordering online from Costco so it can be delivered straight to school

7. Parent Questions/concerns

    a. How much personal time is required for PAC members
        i. Amount of time can fluctuate depending on whether fundraising is on going or not.
    b. How does lunch time work
        i. Question was raised due to one members student stating they were being asked to clean up after lunch quite early and not having enough time to finish lunch
        ii. The EA's come around to remind students to start cleaning up at around 1:05

8. Next meeting : Oct 18th 6 pm